

GLASGOW COURT ENTERPRISES, LLC
268 CORNELL DRIVE
NEWARK DE 19702
302-834-1633

REQUEST FOR ADDITIONAL OCCUPANTS OF RESIDENCE

RESIDENT NAME: _____ RESIDENT ADDRESS: _____

LEASE HOLDER/PRIMARY RESIDENT MUST COMPLETE THIS REQUEST FORM AND SUBMIT TO OFFICE FOR APPROVAL OF ANY AND ALL ADDITIONAL OCCUPANTS YOU WISH TO HAVE RESIDE AT YOUR HOME. YOU MUST COMPLETE THE ENTIRE FORM - COPIES OF VALID STATE ID OR DRIVERS LICENSE MUST BE SUBMITTED WITH THIS REQUEST. YOU AGREE AND UNDERSTAND THAT BY ADDING ADDITIONAL OCCUPANTS TO THE HOME THIS DOES NOT CHANGE YOUR LEASE AGREEMENT - THIS IS ONLY ADDING OCCUPANTS TO THE RESIDENCE.

(FIRST) (MIDDLE) (LAST) (DATE OF BIRTH)

(SOCIAL SECURITY #) (DRIVERS LICENSE STATE AND NUMBER)

(PLACE OF EMPLOYMENT) (WORK TELEPHONE #)

(VEHICLE YEAR) (VEHICLE MAKE) (VEHICLE MODEL) (VEHICLE COLOR)

(FIRST) (MIDDLE) (LAST) (DATE OF BIRTH)

(SOCIAL SECURITY #) (DRIVERS LICENSE STATE AND NUMBER)

(PLACE OF EMPLOYMENT) (WORK TELEPHONE #)

(VEHICLE YEAR) (VEHICLE MAKE) (VEHICLE MODEL) (VEHICLE COLOR)

MANAGEMENT APPROVAL: _____ DATE: _____